



February 26, 2009
Via ECFS Transmission

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Ms. Marlene H. Dortch, FCC Secretary
Office of the Secretary
Federal Communications Commission
445 12th Street, SW, Suite TW-A325
Washington, DC 20554

RE: Single Source Integrated Services, Inc. - 2008 CPNI Certification Filing
EB Docket No. 06-36

Dear Ms. Dortch:

Pursuant to the Commission's Public Notice of January 07, 2009, enclosed for filing please find the 2008 Annual CPNI Compliance Certification submitted on behalf of Single Source Integrated Services, Inc., as required by section 64.2009(e) of the Commission's rules.

Any questions you may have concerning this filing may be directed to me at 407-740-3004 or via email to rnorton@tminc.com.

Sincerely,

Robin Norton
Consultant to Single Source Integrated Services, Inc.

RN/lm

cc: Best Copy and Printing, Inc. - FCC@BCPIWEB.COM
cc: FCC Enforcement Bureau - (2 copies)
cc: Lisa Glombiak - Single Source
file: Single Source - FCC
tms: FCCx0901

**ANNUAL 47 C.F.R. § 64.2009(e) OFFICER'S CERTIFICATION OF
CUSTOMER PROPRIETARY NETWORK INFORMATION (CPNI) COMPLIANCE**

EB Docket 06-36

Annual 64.2009(e) CPNI Certification for Calendar Year: **2008**

Name of company covered by this certification: **Single Source Integrated Services, Inc.**


Form 499 Filer ID: **820499**

Name of signatory: **Lisa Glombiak**

Title of signatory: **President**

I, **Lisa Glombiak**, certify and state that:

1. I am the President of **Single Source Integrated Services, Inc.** and, acting as an agent of the company, I have personal knowledge of **Single Source Integrated Services, Inc.**'s operating procedures as they relate to CPNI, and the Rules and Regulations of the Federal Communications Commission regarding CPNI.
2. I hereby certify that, to the best of my knowledge, information and belief, **Single Source Integrated Services, Inc.**'s operating procedures are adequate to ensure compliance with its CPNI obligations pursuant to Section 222 of the Communications Act of 1934, as amended, and the Commission's rules found at 47 CFR Subpart U.
3. Attached to this certification as Exhibit A is an accompanying statement explaining how the company's procedures ensure that the company is in compliance with the requirements set forth in section 64.2001 *et seq.* of the Commission's rules.



Lisa Glombiak, President

2-26-2009

Date

Exhibit A

Statement of CPNI Procedures and Compliance

**Statement of CPNI Procedures and Compliance
For 2008
Single Source Integrated Services, Inc.**

Single Source Integrated Services, Inc. is a small CLEC providing local and long distance services to business customers in five states.

We do not use or permit access to CPNI to market any telecommunications or non-telecommunications services and we have trained our personnel not to use CPNI for marketing purposes. Should we elect to use CPNI in future marketing efforts, we will follow the applicable rules set forth in 47 CFR Subpart U, including, if necessary, the institution of operational procedures to ensure that notification is provided and customer approval is obtained before CPNI is used or disclosed.

As explained below, we have put into place processes to safeguard our customers' CPNI and call detail information from improper use or disclosure by employees; and to discover and protect against attempts by third parties to gain unauthorized access to customer CPNI.

We do not disclose CPNI over the telephone. If we elect to do so in the future, we will follow the applicable rules set forth in 47 CFR Subpart U, including the implementation of authentication procedures that do not require the use of readily available biographical or account information.

We do provide on-line access to customer account information for our business customers. Customers are provided with usernames and passwords to access this information on-line. Only the person who signed the LOA may obtain or change usernames and passwords. If a password is lost, only the person who signed the LOA may request reset of the password. Passwords do not rely on readily available biographical or account information. We notify customers whenever a password or address of record is created or changed without revealing the changed information or sending the notification to the new account contact.

We do not have any retail locations and therefore do not disclose CPNI in-store.

We have procedures in place to notify law enforcement in the event of a breach of customers' CPNI and to ensure that customers are not notified of the breach before the time period set forth in the FCC's rules, or, if applicable, when so authorized by law enforcement.

We have not experienced any breaches of CPNI to date, but will maintain records, either written or electronic, of any and all breaches discovered and notifications made to the USSS and the FBI, and to customers.

We have not taken any actions against data brokers in the last year.

We did not receive any customer complaints about the unauthorized release of CPNI or the unauthorized disclosure of CPNI in calendar year 2008.

We do not have any information with respect to the processes Pretexters are using to attempt to access CPNI, but we routinely take steps to protect CPNI from pretexters as described above.